**LECHLADE ART SOCIETY SUMMER EXHIBITION 2018**

PLEASE NOTE – THESE GUIDELINES OUTLINE **SIGNIFICANT DIFFERENCES** TO OUR USUAL ARRANGEMENTS AND SHOULD BE READ IN CONJUNCTION WITH THE DOCUMENTATION ISSUED. PLEASE REFER TO THIS SHEET IN THE FIRST INSTANCE AND PHONE 01367 252540 OR EMAIL b.britton89@btinternet.com FOR FURTHER INFORMATION OR CLARIFICATION.

1. The exhibition will be held 25th -28th August inclusive.
2. The venue will be The New Memorial Hall.
3. The private View will be on Friday,24th 6.00 pm – 8.00 pm
4. Opening times will be 10.00 am – 6.00 pm Saturday, Sunday, and Monday.

Tuesday 10.00 am – 4.00 pm

**SUBMISSION OF WORK**

1. Work should be submitted on Friday 24th between 10.00am and 12.00
2. **This year** a maximum of 4 [framed] pictures may be submitted for hanging. If possible avoid very heavy work. Please mark work on the back use **the labels provided**. We aim to hang all work, depending on the number of pieces submitted.
3. **Please bring any table-top or floor-standing easels that you have. Make sure your name is clearly marked on the underside of the easel. These will be for general use**
4. Up to 4 unframed works may be submitted for browsers. Please label these using labels provided
5. Card sales for this exhibition by individual members is permitted as well as those printed for society funds. Please request a form, fill in, and return the appropriate form with your other documents.
6. Please bring framed/unframed work wrapped in towels/fabric/ etc. and take all wrappings away with you at the giving - in day. There is no provision for storage of wrapping or reserve artwork at the venue.

**LABELLING OF WORK**

Using the sheet of labels provided Please complete all sections in Black ink, using capitals

Four labels are for hung work, please complete and attach these to the back of your artwork

Four labels are for unframed, browser artworks. Complete and attach to the reverse of artwork

**COLLECTION OF WORK** Collection of both sold/unsold work **MUST** be made 4.30 pm-6.00 pm on Tuesday.