



Lechlade Art Society

SUMMER EXHIBITION OF MEMBERS' WORK at the Memorial Hall, Lechlade 2023

PLEASE NOTE There is a supplementary Exhibition Guidelines document that gives additional details regarding the submission of work for this year.

Exhibition Dates: Saturday 26th, Sunday 27th, Monday 28th, Tuesday 29th August 2023

Exhibition Opening hours: 10.00 am to 6.00 pm [except Tuesday 29th - 10.00 am to 3.00 pm]

Private View: Friday 25th August 7.00 pm - 9.00 pm

Handing-in of work: The Memorial Hall, Friday 25th August **10.00 am - 12.00 noon for all exhibitors**

Collection of work from The Memorial Hall: Tuesday 29th August 4.30pm – 5.30 pm for sold work

Tuesday 29th August 3.30 pm – 4.30 pm for unsold work

Please note: There will be NO OTHER collection time.

Please make arrangements for your work to be collected if you cannot come on Tuesday 29th.

1. EXHIBITION RULES

Only members of the Lechlade Art Society [the Society] may exhibit.

Exhibitors are required to cover at least one session of Stewarding. Please complete your preferred three slots for stewarding marking them 1 [first choice], 2 [second choice] and 3 [third choice]. **These choices should not be on the same day.** Please submit together with your other documents. We aim to have three stewards per session.

The winner of the Patron's award agrees to have their submission used for the following year's poster.

2. ENTRY FEES

Framed or block mounted paintings, photographs and craft/sculpture items £2 per item.

Unframed paintings/masked photographs £1 each

Items not for sale [marked NFS] £2 each

The Society's commission is **15%** of the selling price. Please price your work to take into consideration framing costs and other expenses.

A CHEQUE payable to Lechlade Art Society MUST BE SENT WITH THE COMPLETED FORMS to: Brian Britton, Hazleton House, Burford Road, Lechlade, GL7 3ET by Friday 4th August.

3. Please note that there is a **minimum pricing** rule that all hung work must be priced at **£40 or above.**

4. ORIGINAL WORK

Pictures must be original work and may have been previously exhibited. Any infringement of copyright will be the responsibility of the member submitting the work and **not** the Society, its members or the Committee. Any artwork which is identified as an infringement of copyright after hanging will be immediately removed.

Members may submit work as follows:

Finished work comprising framed or block mounted paintings, photographs, craft and sculpture - **up to four works in total.**

Unframed paintings/collages/mixed-media/prints etc. - **up to six works in total** to be placed in browsers.

Please note: Members submitting any artwork that is too heavy to be hung **MUST** provide a suitable easel or table-top stand.

In addition, exhibitors are asked to bring a table-top easel and/or floor-standing easel for general use. Please ensure that your name is clearly marked on the easel/easels that you bring.

5. FRAMED PICTURES

Framed pictures must be properly framed in wood, plastic, or metal. The backing must be sealed to the frame with brown sealing tape [not Sellotape]. All frames must be securely fitted with two D rings connected by a short, tight length of nylon cord or wire for hanging. Work must be labelled on the back, using capital letters in black or blue ink showing only the name, title of work, medium and price **using the supplied labels only**. No other adornments should be attached to the frame. Work should be dry and fixed with spray if necessary.

6. UNFRAMED ARTWORK

Paintings – These must be covered with secured transparent film NOT CLING FILM. They must be labelled as for framed work. **NO LABELS ON THE FRONT OF THE WORK PLEASE!**

Pastels – Please be aware that pastels may suffer degradation as a result of transfer of pastel onto the protective plastic cover; spray fixing will minimise this.

Please note – Regrettably work that is not submitted in accordance with the Society's regulations may be rejected.

7. Should there be more entries than can, in the opinion of the Committee, be adequately displayed, the maximum permitted number will be reduced and some entries may be omitted.

8. Once an Entry Form has been completed and submitted, it will constitute a contract with the Society and the Society will be entitled to take a commission on any works sold or withdrawn before or during the Exhibition.

9. ARTISTS' CARDS

Members wishing to sell their cards should provide their own display stand or agree to share a stand with another member BEFORE completing the Entry form. Please complete the section for cards on your Entry form stating the number of cards for sale at the start of the exhibition. The commission for card sales is **15%**, the same as hung and browser exhibits. The maximum number of cards for sale by any member must not exceed 40 at any time during the exhibition. Should sales occur, members may add cards to a maximum of 40 cards during the exhibition. If you add cards due to sales, please make sure these additional cards are added to your name on the sheet in the stewards' file saying how many have been added. **Please note – for administrative reasons ALL cards must be for sale at the flat rate of £2.50 each.**

10. Interpretation of the Exhibition Rules will be at the sole discretion of the Committee and must be accepted as final.

11. Neither the Society, nor its members, the Committee or the trustees of The Memorial Hall will be responsible for any loss or damage to exhibits whilst in their care, although all reasonable precautions will be taken to safeguard them. All exhibitors are advised to take personal insurance for their work, as they consider necessary, against loss or damage during the exhibition. In signing the Entry Form, an exhibitor has agreed to have indemnified the Society, its members, the Committee and the owners of the venue against such risks.

Guidance Note: Exhibitors wishing to insure their exhibits should check with the insurers of their household contents and arrange with them that it covers items temporarily outside their property. However, it is understood that insurers will only cover the cost of materials used in the artwork unless the work has been properly/professionally valued beforehand.

Stewarding It is a condition of the annual exhibition that all exhibitors are willing to make themselves available to steward the Exhibition. Please complete and return the Steward's Rota Form with the completed Exhibitor's Form.

Please note the Committee will be responsible for taking-in, hanging and returning the exhibits.